

## New Jersey Department of Agriculture 2023 International Seed/Propagule Request



NEW JERSEY  
HEMP PROGRAM

### Compliance with Federal THC Limit

License holders must use only seed, propagules, or plants that are demonstrated to conform to the 0.3% delta-9-THC limit. Documentation of measured THC levels shall be submitted to the NJDA with this request. Seed, propagules, or plants which are not reviewed and approved by the NJDA are prohibited from use. Any license holder found using seed, propagules, or plants not reviewed and approved by the NJDA may be subject to the revocation of the *licensee* in addition to any civil administrative, civil, or criminal liabilities that may exist.

### Intellectual Property

License holders are prohibited from growing for replication any intellectual property or genetic lines for which they do not have a license or written permission from the property owner. A copy of any license or permission from the property owner shall be provided in writing to the NJDA upon request. The Department shall not approve an *International Seed Request* form unless the License Holder affirms in writing that the Licensee's planned activities will not infringe on the intellectual property rights of any person.

### International Seed Acquisition

All seed from international sources must be pre-approved and imported following USDA import procedures. Only seed intended for planting in New Jersey will be approved. License holders shall submit the *International Seed Request* form to the NJDA **no later than February 15th** to allow for sufficient time for processing of import permits and transit. Seed import permits may combine all purchases from a single company onto one permit. The NJDA will request permits for each international seed source, and then supply the Permit to Import to the license holder for use in scheduling the shipment.

### Detail of Import Process

- All shipments must:
  - Be accompanied by the Original Copy 1 of the USDA Import Permit.
  - Be accompanied by a valid Phytosanitary Certificate.
- Invoices are to be sent directly to the license holder by the seed suppliers, and the license holder is directly responsible for the seed payment and all costs associated with shipping and customs (e.g., brokerage fees, inspections, damaged or missing inventory, etc.).
- Any applicable Materials Transfer Agreements required by the seed supplier will be signed by the buyer (license holder), not the NJDA.
- NJDA must be notified of the shipping details (company and importer broker name and contact information) as soon as it is known. That information should be emailed to [joseph.zoltowski@ag.nj.gov](mailto:joseph.zoltowski@ag.nj.gov)

### Instructions

Complete pages 1-2 of the International Seed Request form and email the completed pages to [NJHemp@ag.nj.gov](mailto:NJHemp@ag.nj.gov).

### **Otherwise, you may mail the completed form to:**

Hemp Program – International Request  
New Jersey Department of Agriculture, P.O. Box 330, Trenton,  
NJ 08625



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## 2023 International Seed / Propagule Request

### Directions

- Only one exporter is allowed per form; submit a separate form for each exporter.
- **Email to:** [NJHemp@ag.nj.gov](mailto:NJHemp@ag.nj.gov).
- **Mail to:** [NJDA Hemp Program, P.O. Box 330, Trenton, NJ 08625](mailto:NJDA Hemp Program, P.O. Box 330, Trenton, NJ 08625)

<b>License Holder:</b>		<b>Email:</b>	
<b>Signing Authority on License:</b>		<b>Phone:</b>	<b>License #:</b>

1.) Attach documentation regarding the ability for this variety/cultivar to comply with the 0.3% delta-9-THC concentration limit. Indicate number of pages attached: \_\_\_\_\_

2.) Complete the seed source information in the table below.

**NOTE:** Participants are responsible for all seed costs including shipping, brokerage, import, inspection, etc.

Seed Source
i. Name of foreign export Company:
ii. Address of foreign exporter:
iii. Foreign port of exportation:
iv. Port of Entry (US Customs port where the shipment will clear):
v. Approximate date shipment will leave foreign port:
vi. Name of shipping company, if known:

3.) Complete the seed variety information in the table below:

Seed Variety Requested	Quantity of Packages (lbs)	Type of Package	Weight of each Package (kg)	Total Weight (kg)
Ex: Hemp18	75 lbs	bags	25 kg	500 kg

4.) Indicate Mode of Transport:

- Air  
  Truck & Sea  
  Car  
  Mail  
  Truck  
 Sea  
  Train & Sea  
  Train  
  Other

5.) If the requested seed import shipment will be distributed to multiple license holders, you must complete the table on the following page.



I hereby affirm that my planned activities with the above-described seeds will not infringe on the intellectual property rights of any person or business.

Signature: _____ Date: _____
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<b>License Holder:</b>	
<b>Signing Authority on License:</b>	


<b>License #:</b>	
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Intended hemp seed recipients (i.e., NJDA approved license holders, or conditionally approved applicants)† for the attached seed import.

	Name of License Holder or approved applicant	License #	Seed Quantity (kg)	Hemp Variety
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Copy this page and attach additional sheets as necessary.  
If additional sheets attached, indicate total number of sheets attached: \_\_\_\_\_

By writing my name below, I attest that I am authorized by the License Holder to submit this form, and that this information is accurate and complete.

Signature: _____	Date: _____	
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